

# MINUTES

Board of Education  
Caruthersville School District No. 18  
Administration Building

Regular Board Meeting  
March 14, 2017  
6:00 p.m.

Board members present for the meeting:

Bill Reno  
Sandra Barnes  
Cynthia Hodge

Lee Bethune  
Tom McCall  
Dona Clark

Staff members present for the meeting:

JJ Bullington – Superintendent  
Dr. Fred Czerwonka – Director of School Services  
Rita Jones – Board Secretary

Stacy Bradshaw  
Brad Gerling  
Karen Meeks  
Terri Loomis

Stephanie McGraw  
Dustin Walters  
Donna Shelton

Guest present for the meeting: Teresa Tidwell and Jimmy Lyons  
School Attorney, Lawrence Dorroh  
CMS Choir students and parents.

Call to Order: The meeting was called to order by the president, Mr. Reno, at 6:00p.m.

Approval of Minutes: Ms. Barnes made the motion, seconded by Ms. Clark to approve the January 12, 2017 Board meeting minutes. The motion carried 5 yea – 0 nay.

Revised Agenda: Ms. Clark made the motion, seconded by Mr. McCall to approve the revised agenda. The motion carried 5 yea – 0 nay.

Approval of Bills: Ms. Barnes made the motion to approve the transfer of sufficient funds from Fund 1 to Fund 2 to zero out any negative balances as bills and salaries are paid for the current month and to approve bills paid since the last board meeting. The motion was seconded by Mrs. Hodge and carried 5 yea – 0 nay.

Financial Report: Ms. Bullington presented the “Cash Journal Status & Bank Reconciliation Report” as of February 28, 2017. Account balances were as follows: regular checking account: \$2,642,762.78; debt service checking account: \$131,092.99; CMS Athletic checking account: \$1,993.83; CHS Athletic checking account: \$19,061.67; and Safe Room/Admin account balance: \$54,253.31.

Ms. Bullington presented the Board with a listing of expenditures paid to date on the Safe Rooms and Administration Building.

- Budget Amendment:** Ms. Barnes made the motion, seconded by Ms. Clark to approve the budget amendments as presented. The motion carried 5 yea – 0 nay.
- Mr. Bethune enters the meeting.
- Recognitions:** Mr. Walters introduced the 3 students in the CMS choir that performed in Murray and played a recording of their performance.
- Ms. Bullington provided the Board with a list of the Jr. High All-Division Band members.
- Mr. Bethune presented plaques of recognition to the outgoing Board members, Cynthia Hodge and Bill Reno.
- Communications & Correspondence:** Dr. Czerwonka provided the Board with the OPAA monthly food service report.
- Ms. Bullington provided the Board with the middle school volleyball program.
- Ms. Bullington provided the Board with the CHS basketball homecoming program.
- Ms. Bullington provided the Board with the spring into the arts program.
- Administrative Reports:** Mr. Gerling provided the Board with a written report. Areas noted were:
- Academic meetings held.
  - 38 observations were completed in the month of February.
  - Certificated summative evaluations are complete.
  - There were 64 office referrals submitted for the month of February.
  - 91.56% of the students have been in attendance at least 90% of the time.
  - PAT conducted 200 visits through February to 58 children in 47 families.
  - PAT newsletter.
- Mrs. McGraw provided the Board with a written report. Areas noted were:
- Academic and professional development meetings held.
  - There were 70 office referrals submitted for the month of February.
  - 88.93% of the students have been in attendance at least 90% of the time.
  - A listing of parent/community involvement events.

Mrs. Jackson provided the Board with a written report. Areas noted were:

- A listing of events happening at CHS.
- ACT work keys dates
- Work has begun on the 2017-2018 scheduling
- A listing of upcoming events at CHS
- 82% of the students have been in attendance at least 90% of the time.
- Total enrollment is 298 students
- There were 65 office referrals submitted for the month of February.

Mr. Miller provided the Board with an athletic report for the Middle School, including schedules and win-loss records.

Mr. Bradshaw provided the Board with an athletic report for the High School, including schedules and win-loss records.

Dr. Czerwonka provided the Board with a written report. Areas noted were:

- The technology team completed the cleanup of the active directory for computer in the District.
- The technology team has completed all major work orders.
- The email direct deposit program was successfully installed on our payroll system.
- Storms knocked out the phone system and the technology team was able to get them back up and running.
- We are still working on getting the second beacon working for the flashing lights.
- AT&T hired a contractor to fix the AT&T manhole in front of the high school. We are still waiting on the repairs to be completed.
- The maintenance department has completed 50 plus work orders this month.
- They located a small water leak at the high school.
- The new AED cabinets have been installed. Staff training will begin training soon.
- The transportation department has completed 25 plus work orders ranging from tires to brakes and brake calipers.
- We passed out bus inspection with a 90%.
- We are continually needing bus drivers. We will be posting a banner soon seeking drivers.
- We have received our health insurance renewal for next year. This will need to be adopted by the Board. Our rates remained the same even though we have switched to Cigna as our service provider.

Superintendent's Report:

Ms. Bullington provide the Board with a written report. Areas noted were:

Enrollment:

- Pre-School 68
- CES 455
- CMS 307
- CHS 300

Total Enrollment 1,130. (Excluding pre-school)

Attendance:

- CES 94.58%
- CMS 94.94%
- CHS 93.51%
- DISTRICT 94.39%

District 5 year strategic plan is in process.

Dr. Czerwonka is working on developing a plan for developing our parking lots and bus loading zones for the middle school.

The district calendar for 2017-2018 school year is provided.

MSBA recommends that the Board of Education periodically review policies and procedures. Policies reviewed this month are as follows:

- GCPF – Renewal of professional staff members
- GCF – Professional staff probation and tenure

New Business:

Mr. McCall made the motion, seconded by Mr. Bethune to approve the program evaluation for library media as presented. The motion carried 6 yea – 0 nay.

Mrs. Hodge made the motion, seconded by Ms. Clark to approve the CMS STEAM event field trip request. The motion carried 6 yea – 0 nay.

Mrs. Hodge made the motion, seconded by Mr. Bethune to approve the speech and debate tournament field trip request. The motion carried 6 yea – 0 nay.

Ms. Clark made the motion, seconded by Mr. Bethune to approve the FCCLA state leadership conference field trip request. The motion carried 6 yea – 0 nay.

Mr. Bethune made the motion, seconded by Ms. Barnes to approve the JAG career development conference field trip request. The motion carried 6 yea – 0 nay.

Mr. Bethune made the motion, seconded by Ms. Clark to approve the renewal of the health insurance with MEUHP. The motion carried 6 yea – 0 nay.

Mr. Bethune made the motion, seconded by Ms. Clark to approve not having a local agent for the health insurance. The motion carried 6 yea – 0 nay.

Mrs. Hodge made the motion, seconded by Ms. Clark to approve the 2017-2018 salary schedule. The motion carried 6 yea – 0 nay.

Other Business: None

Adjournment: Motion to adjourn to closed session pursuant to RSMo 610.022 with a closed record was made by Ms. Clark seconded by Mr. McCall and carried 6 yea – 0 nay.

Adjournment time: 6:54

Approved: \_\_\_\_\_

Board President: \_\_\_\_\_

Board Secretary: \_\_\_\_\_