

MINUTES

Board of Education
Caruthersville School District No. 18
Administration Building

Regular Board Meeting
February 11, 2016
6:00 p.m.

Board members present for the meeting:

Lee Bethune	Cynthia Hodge
Sandra Barnes	Dona Clark
Patricia Cagle	Tom McCall
Bill Reno	

Staff members present for the meeting:

JJ Bullington – Superintendent	
Dr. Fred Czerwonka – Director of School Services	
George Byers – Finance Consultant	
Rita Jones – Board Secretary	
Claire Jackson	Stephanie McGraw
Brad Gerling	Misty Rhine

Guest present for the meeting:

Barbara Rodgers and Lawrence Dorroh

Call to Order: The meeting was called to order by the president, Mr. Bethune, at 6:00 p.m.

Approval of Minutes: Mrs. Cagle made the motion, seconded by Ms. Clark to approve the January 15, 2015 board minutes. The vote carried 7 yea – 0 nay.

Approval of Bills: Ms. Barnes made the motion to approve the transfer of sufficient funds from Fund 1 to Fund 2 to zero out any negative balances as bills and salaries are paid for the current month and to approve bills paid since the last board meeting. The motion was seconded by Mr. Reno and carried 7 yea – 0 nay.

Financial Report: Mr. Byers presented the “Cash Journal Status & Bank Reconciliation Report” as of September 30, 2014. Account balances were as follows: regular checking account: \$2,413,338.27; debt service checking account: \$86,164.95; CMS Athletic checking account: \$1,849.90; and CHS Athletic checking account: \$16,930.01 and Safe Room account: \$955,984.26.

Recognitions: None

Communications & Correspondence:

Ms. Bullington provided the Board with a copy of the PCSSD News and Notes.

Ms. Bullington provided the Board with a copy of the notification of Title I priority and focus school status under Missouri ESEA Flexibility Waiver.

Ms. Bullington provided the Board with the OPAA monthly food service news letter.

Administrative Reports:

Mr. Gerling provided the Board with a written report. Areas noted were:

- Academic meetings held.
- Acuity readiness C is in process.
- Cynthia Matthew visited to review Assessment Capable Learner strategies with grade level meetings and observe classes.
- 56 Teacher observations were completed in the month of December.
- Professional development plans have been updated and units of instruction are being scored.
- There were 55 office referrals submitted for the month of January.
- 88.99% of the students have been in attendance at least 90% of the time.

Mrs. McGraw provided the Board with a written report. Areas noted were:

- Academic meetings held.
- There were 30 referrals for the month of January.
- Attendance rate for the year is 96.75%.

Dr. Roger Alsup provided the Board with a written report. Areas noted were:

- Academic meetings/CW training
- Student Support Meetings
- The high school current enrollment is 318 students.
- ADA is 93.72%
- Office referrals for the year are 774.
- FBLA students have been conducting community service around town once or twice a month.
- A list of upcoming CHS events as provided for the Board

Mr. Miller provided the Board with an athletic report for the Middle School, including schedules and win-loss records.

Mr. Bradshaw provided the Board with an athletic report for the High School, including schedules and win-loss records.

Ms. Hayden provided the Board with a written report. Areas noted were:

- Network for Educator Effectiveness updates.
- The LMB instructional leadership team is working to outline our very own intervention plan using what we have learned from all of the PD provided without actually maintaining a contract/partnership.
- Collaborative Data Team Project schedule
- Department meetings/state standards/state assessment schedule
- Curriculum revision this year is focused on Social Studies.
- Parents as Teachers reports
- Principal Leadership Team Meeting
- Missouri Equity Lab
- MAP and EOC testing dates

Dr. Czerwonka provided the Board with a written report. Areas noted were:

- The elementary building is scheduled to be completed this week.
- Bus inspections by the MSHP are scheduled for March.
- The bus rider count for October and February are mostly complete.
- Danny and his crew have completed several repairs at the field house and elementary building.
- Aaron has completed all work orders in a timely fashion. He has also organized meetings with all copier manufacturers and will help to develop a recommendation as we move forward to a new printing and copy solution. Aaron has also fixed the security cameras at the high school and a tablet broken by a student.
- We are recommending that we renew our current contract with OPAA for the 2016-2017 school year. This is the last year of the five year agreement and we will re-bid our food service next school year for the 2017-2022 school years.
- I have requested pricing for our new football uniforms and will have bids back by February 9th.

Superintendent's Report:

Ms. Bullington provide the Board with a written report. Areas noted were:

Enrollment:

- Pre-School 59
- CES 555
- CMS 215
- CHS 316

Total Enrollment 1086. (Excluding pre-school)

Attendance:

- CES 95.27%
- CMS 96.77%
- CHS 93.83%
- DISTRICT 95.29%

2016-2017 Budget: Discussion has begun on ways to reduce budget.

Inappropriate Certification Listing: Staff members have been notified that they may not be recommended for rehire/tenure without appropriate certification.

Contract with Caruthersville Police Department: The presence of a police officer has made a difference in the high school building. Mr. Dorroh is still working on a contract. We have made our first payment to CPD.

Grade –Level Reorganization: Administrators will be meeting again to look at staffing and scheduling with 5th grade moving to middle school.

Comprehensive School Health Plan: Plan has been revised and is in the packet for adoption.

Safe Room – Community Access: Dr. Czerwonka, Danny Bullington, and Ms. Bullington met with Charlie Jones, Jess Cagle and a member of the FEMA Emergency Management last week to begin developing the plan and procedures for community access to the safe rooms during non-school hours. We will have this plan ready for the next meeting.

Policy Review: MSBA recommends that the Board of Education periodically review policies and procedures. Policies reviewed this month included:

- Professional Staff Short-Term Leaves (Policy GCBDA)
- Family and Medical Leave (Policy CBBDA)
- Public Solicitations Advertisements in District Facilities (Policy FC)
- School Closings, Consolidations and Reorganizations (Policy FC)

Summer Contracts/Non-Certified Staff: In the process of elimination the 220 day employee contract. The contracted days will be clearly defined on the contract, with a calendar attached. Once the contract is signed, the staff will be expected to work those days. Administration will be expected to monitor and provide something for the staff members to do during the contracted time.

Revisions to contracts: Ms. Bullington has been reviewing MSBA recommended contract language. She will be making a recommendation to revise and/or add language to the contracts based on MSBA recommendations.

New Business:

Mr. Reno made the motion, seconded by Mr. McCall to approve the moving of the 5th grade to the middle school. The vote carried 7 yea – 0 nay.

Mrs. Hodge made the motion, seconded by Mr. Reno to approve the Comprehensive School Health Plan. The vote carried 7 yea – 0 nay.

Ms. Barnes made the motion, seconded by Mrs. Cagle to approve the requested field trip for JAG state career development conference. The vote carried 7 yea – 0 nay.

Mr. Reno made the motion, seconded by Mrs. Hodge to approve the requested field trip for FBLA state contest/conference. The vote carried 7 yea – 0 nay.

Mrs. Hodge made the motion, seconded by Ms. Clark to approve the 2016-2017 District Calendar. The vote carried 7 yea – 0 nay.

Mr. Reno made the motion, seconded by Ms. Clark to approve the speech and debate course. The vote carried 7 yea – 0 nay.

Mrs. Hodge made the motion, seconded by Mr. Reno to approve the OPAA contract agreement. The vote carried 7 yea – 0 nay.

Adjournment: Motion to adjourn and go into closed session pursuant to RSMo 610.022 with a closed record was made by Mr. Reno, seconded by Mrs. Hodge and carried 7 yea – 0 nay.

Adjournment time: 6:58 p.m.

Approved: _____

Board President: _____

Board Secretary: _____