

# MINUTES

Board of Education  
Caruthersville School District No. 18  
Administration Building

Regular Board Meeting  
August 14, 2017  
6:00 p.m.

Board members present for the meeting:

Lee Bethune  
Sandra Barnes  
Dona Clark  
Jimmy Lyons

Pat Cagle  
Tom McCall  
Teresa Tidwell

Staff members present for the meeting:

JJ Bullington – Superintendent  
Dr. Fred Czerwonka – Director of School Services  
George Byers – Financial Consultant  
Rita Jones – Board Secretary

Guest present for the meeting: None

Call to Order: The meeting was called to order by President, Mr. Bethune, at 6:01p.m.

Approval of Minutes: Mrs. Cagle made the motion, seconded by Ms. Clark to approve the July 13, 2017 Board meeting minutes. The motion carried 7 yea – 0 nay.

Approval of Bills: Ms. Barnes made the motion to approve the transfer of sufficient funds from Fund 1 to Fund 2 to zero out any negative balances as bills and salaries are paid for the current month and to approve bills paid since the last board meeting. The motion was seconded by Ms. Clark and carried 7 yea – 0 nay.

Financial Report: Mr. Byers presented the “Cash Journal Status & Bank Reconciliation Report” as of July 31, 2017. Account balances were as follows: regular checking account: \$2,168,444.95; debt service checking account: \$63,571.15; CMS Athletic checking account: \$1,616.83; CHS Athletic checking account: \$16,252.52; and Safe Room/Admin account balance: \$50,091.78.

Mr. Byers presented the Board with a listing of expenditures paid to date on the Safe Rooms and Administration Building.

Revised Agenda: Ms. Barnes made the motion, seconded by Mrs. Tidwell to approve the revised agenda. The motion carried 7 yea – 0 nay.

Communications &  
Correspondence: None

Recognitions: Dr. Czerwonka provided the Board with the MSHP Motor vehicle inspection achievement for the Caruthersville School District for the 2017 school bus inspection program.

Administrative Reports: Mr. Gerling provided the Board with a written report. Areas noted were:

- Preliminary MAP results.
- NEE evaluation recertification for Mr. Gerling and Mrs. Rhine was completed.
- PAT training was attended by Mr. Gerling June 8-9.
- PBIS team attended State Conference
- Curriculum Work initiated the week of June 20.
- SG 360 has completed prepping the building for the upcoming year.
- Standard-based report card training was held July 19.
- Law seminar was attended by Principals on July 28.
- Elementary master schedule.
- Activity schedule for 2017-2018.
- Guidance\library schedule for 2017-2018
- Daily lunch/recess duty

Ms. McGraw provided the Board with a written report. Areas noted were:

- Master Schedule.
- Bell Schedule

Mrs. Jackson provided the Board with a written report. Areas noted were:

- Master Schedule.

Dr. Czerwonka provided the Board with a written report. Areas noted were:

- We had a great active shooter training provided by Trooper Dennis Rainey from the MSHP. There was a coordinated active shooter drill in each of the school buildings. We will continue to evaluate what we can do to get better and provide a safer environment for our children.
- We received new renewal notices on our Vision, Dental, and Life and Disability insurance policies for the District.
- Technology:
  - Aaron and James have done an excellent job making sure the new VoIP phone system was installed correctly. The voice quality is much better along with a new greeting and the capability to have voice mail, call forwarding and many other new features.
  - The technology team has done a fantastic job in setting all of the computers back up in all of the classrooms and computer labs. They have also begun installing the new

technology equipment that the district is receiving from the grants that we have been awarded.

- Deployment of new antivirus on all devices is still ongoing – Wayne Smith is helping to complete this task.
- Established automatic syncing from AD to Office 365 every hour.
- Maintenance:
  - Maintenance has completed all work orders. All of the Scheduled maintenance projects for the summer have been completed.
  - Our new pest control service has already started and sprayed all of the buildings.
  - The new ramp into the parking lot has been installed along with the new sidewalk. Mr. Hudgins should have all of the MS bus loading area along with the sidewalks at the MS completed before school starts.
  - The new LED lights have been ordered for the MS and we received a bid from Tom McCall for the installation.
- Transportation:
  - We received our Total Fleet Excellence Award from the MSHP and all of the stickers have been placed on the buses.
  - The transportation team has all of the buses prepared for the start of school.
  - We have combined the MS routes along with adding the HS students to Bus #1.
  - We would like to hire a couple of new substitute bus drivers.
- Custodial:
  - SG 360 did a great job this summer. The buildings are clean and they took care of everything on their “To-Do” list.
- Food Service:
  - Opa is ready for school to start with some new staff members. The two new coolers that we received from the Dairy Grant Council have been installed.

Dr. Czerwonka provided the Board with the MSHP inspection results. Caruthersville School received a 91.7% approval rating.

#### Superintendent’s Report:

Ms. Bullington informed the Board that she and Mr. Byers are reviewing the 2017-2018 budget to see if the request for iPads will be possible.

Ms. Bullington provided the Board with the enrollment projections for the 2017-2018 school year.

- Pre-School 57
- CES 445
- CMS 312
- CHS 292

Total projected enrollment 1049. (Excluding pre-school)

Ms. Bullington provided the Board with a copy of the Board Policy IK – Academic Achievement

Mrs. Tidwell made the motion, seconded by Ms. Clark to amend the SAT-10 (5<sup>th</sup> grade fall norms, 8<sup>th</sup> grade mid-year norms, and 2nd grade end-of –year norms). The motion carried 7 yea – 0 nay.

Students will not be allowed to go outside to view the eclipse. They will be allowed to watch the coverage on TV.

New Business:

Mr. Lyons made the motion, seconded by Ms. Barnes to approve the CES Student-Parent compact as presented. The motion carried 7 yea – 0 nay.

Mr. Lyons made the motion, seconded by Ms. Barnes to approve the CMS Student-Parent compact as presented. The motion carried 7 yea – 0 nay.

Mr. Lyons made the motion, seconded by Ms. Barnes to approve the CHS Student-Parent compact as presented. The motion carried 7 yea – 0 nay.

Mr. McCall made the motion, seconded by Mrs. Tidwell to approve the CSD emergency operations plan as presented. The motion carried 7 yea – 0 nay.

Ms. Clark made the motion, seconded by Mr. McCall to approve the CMS/CHS transportation plan & routes as presented. The motion carried 7 yea – 0 nay.

Mrs. Tidwell made the motion, seconded by Ms. Clark to approve the renewal of the CSD Vision, Life and Disability plan and the new Dental plan from Anthem. The motion carried 7 yea – 0 nay.

Ms. Clark made the motion, seconded by Mrs. Tidwell to approve the federal programs budget / plan. The motion carried 7 yea – 0 nay.

Mr. Lyons made the motion, seconded by Ms. Barnes to approve the Asphalt bid from ASA Asphalt, Inc in the amount of \$45,056.00 for Option #1. The motion carried 7 yea – 0 nay.

Mr. Lyons made the motion, seconded by Mrs. Cagle to approve the lighting bid from Cape Electrical Supply. The motion carried 7 yea – 0 nay.

Ms. Clark made the motion, seconded by Mrs. Tidwell to approve of the labor bid from Mr. McCall for installation of the LED lights. The motion carried 6 yea – 0 nay.

- Mr. McCall abstained from voting.

Adjournment: Motion to adjourn was made by Mr. Lyons seconded by Mrs. Cagle and carried 7 yea – 0 nay.

Adjournment time: 7:50 p.m.

Approved: \_\_\_\_\_

Board President: \_\_\_\_\_

Board Secretary: \_\_\_\_\_